

July 6, 2007

TO: Idaho Wood Workers, Carvers, Turners, and Scrollers

FROM: Mike Gwartney, Director
Department of Administration

RE: REQUEST FOR PROPOSALS

The Idaho Department of Administration is requesting proposals from Idaho wood workers, wood carvers, wood turners, and wood scrollers (“wood artisans”) to create finished wood pieces from historic trees removed from the grounds of the Idaho State Capitol Building.

Submittals will be accepted until **August 1, 2007**, and are to be addressed to:

Diane Blume, Management Assistant
Department of Administration
PO Box 83720
Boise, Idaho 83720-0003
208-332-1826

Background and Description of Wood

To prepare for the addition of two underground wings on each end of the Capitol Building, several trees were transplanted or removed. Following is a list of the harvested trees, as well as their history.

Type	History
Ohio Buckeye	Planted in 1911 by President William Howard Taft. Grew on the south side.
Water Oak	Planted by President Benjamin Harrison in 1891, one year after he signed Idaho into statehood. Grew on the south side.
Schwedler Maple	Planted in 1966 to honor Governor and Secretary of State Arnold Williams. Grew on the east side.
Northern Red Oak	Planted in 1971 by the Sons and Daughters of Idaho Pioneers. Grew on the east side.
Red Oak	Planted in 1971 by the Sons and Daughters of Idaho Pioneers to honor Governor Ben Ross, the first native-born Governor of Idaho. Grew on the east side.

Rock Sugar Maple	Planted in 1903 by President Theodore Roosevelt. Grew on the south side.
American Elm Tree	Planted over 100 years ago on the west end
Oak	Grew of the west end—about 40 years old
Sycamore	Grew on the west end—about 10 years old

Request for Proposals

The State of Idaho requests proposals from Idaho wood artisans of all ages for finished wood pieces made or crafted from wood described above. The State’s current intention is that finished pieces will be available for use by the public in the restored Capitol or on its grounds, such as benches, railings, podiums, and end tables, for example. Smaller items created will be displayed for public viewing in display cases. This is not intended to be a woodworking contest, rather an opportunity to display the products of our Idaho wood artisans.

Woodworking services provided under this request will be without compensation. The finished pieces returned will belong solely to the State.

Information Requested

Proposal responses should describe in as much detail as possible the piece(s) to be crafted and include a drawing or rendering. Please specify the tree type, dimensions and/or board feet amount of the “rough-cut” wood needed for the item to be returned to the Capitol. We invite you to also request enough wood to craft a similar project to keep for yourself. This will help us determine the amount of lumber needed and how it should be cut. Responses should also estimate the amount of time it will take to complete the project once the wood is received.

Please identify the wood artisan who will conduct the work, including current contact information. Responses should note whether the proposer will be able to pick up the wood from and return the finished piece(s) to the Department of Administration in Boise or if other delivery and return arrangements will be necessary.

Depending on the size of the proposed project, references may be requested. If a proposer has work currently on display or for sale at a public place, responses should provide that information.

Evaluation and Selection

A selection committee will evaluate the proposals. Final selection shall be made by the Department of Administration, in its sole discretion, and is subject to the parties reaching mutually agreeable terms. It is the State’s hope that available wood can be distributed geographically throughout the State for this project.

Anticipated Timeline

Receive Submittals	August 1, 2007
Selection Committee Reviews Applications	August, 2007
Finalize Agreements with Artisans	August/September, 2007
Distribute Wood	*Upon Availability

*Once the wood has been sawed and in some cases kiln dried, it will be available for distribution.